



SOUTH AFRICAN COUNCIL FOR THE LANDSCAPE ARCHITECTURAL PROFESSION

P.O. BOX 868 Ferndale 2160
[www:saclap.org.za](http://www.saclap.org.za)

registrar@saclap.org.za

INVITATION TO THE PUBLIC

3 February 2017

INVITATION TO NOMINATE: SACLAP COUNCIL MEMBERS – 31 August 2017 – 30 August 2021

As a member of the public, you are cordially invited to nominate one or more persons for consideration and possible appointment as member(s) of the South African Council for the Landscape Architectural Profession (SACLAP) in terms of the Landscape Architectural Profession Act, (Act No. 45 of 2000), hereafter referred to as the Act, and as per the Rules for the Procedure for Nomination of Council Members (Government Gazette, 9 December 2016).

The following should be noted:

1. **Any individual or organisation** may nominate as many persons as they deem appropriate. Each nomination must be submitted on a separate Nomination Form.
2. Nominees must be willing to serve on the Council and contribute in terms of the further well-being of the profession in areas such as education, accounting, human resources, legal expertise etc.
3. When nominating individuals, consideration should be given to race, gender, disability and geographical location.
4. The nominations must be made on the Nomination Form and be signed by the nominator and nominee.
5. Nominees appointed to the Council may not serve for more than two consecutive terms of office.
6. The Council will meet at least twice a year and will be supported by administrative staff. The period of office for the members is four years.
7. The nominations must be accompanied by:
 - 6.1 An Acceptance and Declaration Form duly completed and signed by the Nominator and the Nominee;
 - 6.2 A brief Curriculum Vitae in the attached format.
NOTE: templates for the above documents can be found on the SACLAP website ([www:saclap.org.za](http://www.saclap.org.za)) on the download page.
8. Successful nominees will be appointed in their own right and will not represent any constituent.
9. Since the number of nominees may far exceed the number of vacancies on Council, consideration will be given to the nominees' expertise, background and ability to add value to the sustainable operation of the Council.
10. All nominees must be South African citizens and be ordinarily resident in the RSA.
11. All nominations, duly completed and signed, must be submitted to the Council (**Attention: Registrar**) at the address provided in this correspondence, by no later than **3 April 2017**. Incomplete nominations and nominations received after this date will not be considered.

12. SACLAP will establish a "Recommendation Panel" in terms of Section 13 of the Rules for the Procedure for Nomination of Council Members (gazetted on 9 December 2016) which will be responsible for recommending to Council the names of the nominees considered most suitable for appointment by the Minister. No member of the Recommendation Panel will be eligible for appointment to the Council.
13. The Minister retains the discretion to appoint any person who may have been nominated but not recommended. Therefore the names of all the nominees will be presented to the Minister.
14. Appointments may be on a non-remunerative basis. Only reasonable travel and subsistence expenses will be paid to members (as per the SACLAP Remuneration Policy for the Council, February 2016).

Yours sincerely

A handwritten signature in black ink, appearing to read 'BV', followed by a horizontal line and a period.

Bernadette Vollmer
Registrar of SACLAP